

**Naples Heritage Community
Development District**

March 3, 2020

Agenda Package

Naples Heritage Community Development District

Inframark, Infrastructure Management Services

210 North University Drive, Suite 702 • Coral Springs, Florida 33071

Telephone: (954) 603-0033 • Fax: (954) 345-1292

February 25, 2020

Board of Supervisors
Naples Heritage Community
Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Naples Heritage Community Development District will be held **Tuesday, March 3, 2020 at 9:00 a.m.** at Naples Heritage Golf and Country Club Clubhouse, 8150 Heritage Club Way, Naples, Florida. Following is the advance agenda for the meeting:

1. Roll Call
2. Public Comment on Agenda Items
3. Approval of the Minutes of the January 7, 2020 Meeting
4. Old Business
 - A. Master Association Club Expansion Update
5. New Business
 - A. Distribution of the Proposed Fiscal Year 2021 Budget and Consideration of Resolution 2020-2 Approving the Budget and Setting the Public Hearing
 - B. Power Installation Proposals
 - i. Condee Cooling & Electric, Inc.
 - ii. Bentley Electric Installation Agreement
 - iii. Naples Heritage Golf & Country Club/Naples Heritage CDD Aeration Connection Agreement
 - C. Solitude Proposal Aeration Install Lakes 2 & 8
6. Manager's Report
 - A. Acceptance of Financial Statements
 - B. Follow Up Items
 - i. Motion to Surplus Fence Panels Before Disposal
7. Attorney's Report
8. Engineer's Report
9. Supervisors' Requests
10. Audience Comments
11. Adjournment

Supporting documents for agenda items are enclosed or will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions in the meantime, please contact me.

Sincerely,

Justin Faircloth

Justin Faircloth
District Manager

Third Order of Business

**MINUTES OF MEETING
NAPLES HERITAGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Naples Heritage Community Development District was held on Tuesday, January 7, 2020 at 9:00 a.m. at the Naples Heritage Golf and Country Clubhouse, 8150 Club Way, Naples, Florida.

Present and constituting a quorum were:

Kenneth R. Gaynor	Chairman
Peter Ramundo	Vice Chairman
Gerald James	Assistant Secretary
Richard Leonhard	Assistant Secretary
Tom Rutkowski	Assistant Secretary

Also present were:

Justin Faircloth	District Manager
Patrick Dorbad	NHGCC General Manager
Chris Byrne	Solitude Lake Management

The following is a summary of the discussions and actions taken at the January 7, 2020 Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

The meeting was called to order and all Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comment on Agenda Items

None

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
November 5, 2019 Meeting**

Mr. Faircloth stated each Board member received a copy of the minutes of the November 5, 2019 meeting and requested any corrections, additions or deletions.

<p>On MOTION by Mr. Leonhard seconded by Mr. James with all in favor the minutes of the November 5, 2019 meeting were approved.</p>

January 7, 2020

Naples Heritage CDD

FOURTH ORDER OF BUSINESS **Old Business**

A. Master Association Club Expansion Update

- Mr. Gaynor provided an update on the expansion project.

B. Campus Suite ADA Website Compliance Update

- Staff provided an update on the Campus Suite contract and the recent work completed regarding the website revisions for ADA compliance.

FIFTH ORDER OF BUSINESS **New Business**

A. Vertex Aeration Proposals

- The Vertex Aeration proposals from Solitude Lake Management for Sites 1, 3 & 4 were discussed.
- Mr. Byrnes noted there was an error on the proposal that there was only one ½ HP compressor for Site 3, with no change in pricing. Also, there was no need for a deposit; that the pricing would be honored even though it was past the deadline as mentioned in the proposal.
- He would look into any further discount for the District regarding the proposal.
- The Board requested three proposals to install power to Lakes 1, 3 & 4 as outlined in the proposal from Solitude Lake Management.

On MOTION by Mr. Ramundo seconded by Mr. James with all in favor the Chairman was authorized to execute an agreement with Solitude Lake Management for Submersed Aeration System Sites 1, 3 & 4 in the amount of \$14,294.00; and further resolve appropriations with a not to exceed amount of \$15,000.00 for the power installation for said project.

The record will reflect Mr. Byrne left the meeting.

SIXTH ORDER OF BUSINESS **Manager's Report**

A. Acceptance of Financial Statements

- The financial statements for the period ending November 30, 2019 were reviewed.

On MOTION by Mr. Ramundo seconded by Mr. Leonhard with all in favor the financials for the period ending November 30, 2019 were accepted.

B. FY 2021 Draft Budget Discussion

- Discussion ensued with regard to the FY 2021 draft budget.
- The Board agreed there would be no increase in assessments.
- No changes were requested.
- The Board requested staff obtain a proposal for aeration to be installed on Lakes 2 & 8 to be presented at the March meeting.

C. Follow Up Items

- Staff provided updates on the FY 2019 audit and inquired about disposing some old fence panels. The Board agreed to dispose of the old fence panels.
- Staff commented on an improper billed invoiced from the Collier County Public Utilities Department and questions regarding the exchange of parcels between the Club and the CDD for the FY2019 audit. Mr. Dorbad requested the information from the utility bill and indicated he had market valuations on the parcels that were exchanged to provide to the audit firm.

SEVENTH ORDER OF BUSINESS

Attorney's Report

- Staff reported the attorney noted that the new obtained parcel is now listed a tax exempt.

EIGHTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors' Requests

None

TENTH ORDER OF BUSINESS

Audience Comments

None

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

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On MOTION by Mr. James seconded by Mr. Leonhard with all in favor the meeting was adjourned at 9:53 a.m.

Justin Faircloth
Secretary

Kenneth R. Gaynor
Chairman

Fifth Order of Business

5A

RESOLUTION 2020-2

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE NAPLES HERITAGE COMMUNITY DEVELOPMENT
DISTRICT APPROVING THE BUDGET FOR FISCAL
YEAR 2021 AND SETTING A PUBLIC HEARING
THEREON PURSUANT TO FLORIDA LAW**

WHEREAS, the District Manager has heretofore prepared and submitted to the Board a proposed operating and/or debt service budget for Fiscal Year 2021; a copy of which is attached hereto, and

WHEREAS, the Board of Supervisors has considered said proposed budget and desires to set the required public hearing thereon;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE NAPLES HERITAGE
COMMUNITY DEVELOPMENT DISTRICT;**

1. The budget proposed by the District Manager for Fiscal Year 2021 is hereby approved as the basis for conducting a public hearing to adopt said budget.
2. A public hearing on said approved budget is hereby declared and set for the following date, hour and place:

Date: May 5, 2020

Hour: 9:00 a.m.

Place: Naples Heritage Golf & Country Club Clubhouse
8150 Heritage Club Way
Naples, Florida

Notice of this public hearing shall be published in the manner prescribed in Florida Law.

Adopted this 3rd day of March, 2020.

Kenneth R. Gaynor
Chairman

Justin Faircloth
Secretary

NAPLES HERITAGE

Community Development District

Annual Operating Budget **Fiscal Year 2021**

Version 2 - Proposed Budget
(Printed on 02/21/20 11:15am)

Prepared by



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NAPLES HERITAGE
Community Development District

Operating Budget
Fiscal Year 2021

Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JAN-2020	PROJECTED FEB - SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
REVENUES							
Interest - Investments	\$ 948	\$ 1,157	\$ 240	\$ 261	\$ 280	\$ 541	\$ 240
Interest - Tax Collector	3	51	-	53	-	53	-
Special Assmnts- Tax Collector	79,900	99,875	119,851	109,418	10,433	119,851	119,851
Special Assmnts- Discounts	(2,624)	(3,564)	(4,794)	(4,241)	(209)	(4,450)	(4,794)
TOTAL REVENUES	78,227	97,519	115,297	105,491	10,504	115,995	115,297
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	5,000	5,000	5,000	2,000	3,000	5,000	5,000
FICA Taxes	383	383	383	153	230	383	383
ProfServ-Engineering	6,095	-	2,000	-	2,000	2,000	2,000
ProfServ-Field Management	773	469	819	826	-	826	844
ProfServ-Legal Services	4,934	10,430	3,500	854	3,200	4,054	3,500
ProfServ-Mgmt Consulting Serv	21,309	21,948	22,605	7,535	15,070	22,605	23,283
ProfServ-Property Appraiser	1,199	208	1,798	1,498	-	1,498	1,798
ProfServ-Web Site Maintenance	618	636	654	218	436	654	674
Auditing Services	2,800	2,900	3,000	-	3,000	3,000	3,000
Postage and Freight	1,061	1,327	750	251	600	851	750
Insurance - General Liability	8,101	7,747	8,522	7,747	-	7,747	7,747
Printing and Binding	807	1,167	900	-	800	800	900
Legal Advertising	2,175	1,967	2,400	280	2,000	2,280	2,400
Misc-Bank Charges	546	518	660	-	500	500	546
Misc-Assessmnt Collection Cost	-	933	2,397	2,104	209	2,313	2,397
Misc-Contingency	-	-	376	-	376	376	376
Misc-Web Hosting	47	414	501	2,038	1,164	3,202	1,850
Office Expense	198	132	410	33	132	165	250
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	56,221	56,354	56,850	25,712	32,717	58,429	57,873

Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JAN-2020	PROJECTED FEB - SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
Field							
Contract-Fountain	-	711	716	358	537	895	716
Contract-Aerator Maintenance	-	904	2,350	382	1,968	2,350	2,350
Electricity-Aerator	2,006	3,512	3,360	1,604	3,440	5,044	5,340
R&M-Fence	-	-	480	-	460	460	480
Misc-Contingency	42,519	3,409	22,861	120	2,875	2,995	20,998
Cap Outlay-Lake Aerators	-	44,369	-	-	-	-	-
Total Field	44,525	52,905	29,767	2,464	9,280	11,744	29,884
Reserves							
Reserve - Fountains	-	-	200	-	-	-	200
Reserve - Roads and Lakes	-	8,135	28,480	-	22,000	22,000	27,340
Total Reserves	-	8,135	28,680	-	22,000	22,000	27,540
TOTAL EXPENDITURES & RESERVES	100,746	117,394	115,297	28,176	63,997	92,173	115,297
Excess (deficiency) of revenues							
Over (under) expenditures	(22,519)	(19,875)	-	77,315	(53,492)	23,823	-
Net change in fund balance	(22,519)	(19,875)	-	77,315	(53,492)	23,823	-
FUND BALANCE, BEGINNING	55,446	32,927	13,052	13,052	-	13,052	36,875
FUND BALANCE, ENDING	\$ 32,927	\$ 13,052	\$ 13,052	\$ 90,367	\$ (53,492)	\$ 36,875	\$ 36,875

Budget Narrative
Fiscal Year 2021

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all of the meetings.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Field Management

The District will have Inframark Infrastructure Management Services, Inc. perform an annual inspection of the CDD assets to insure they are being maintained to permit levels.

Professional Services-Legal Services

The District's Attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

NAPLES HERITAGE

Community Development District

*General Fund***Budget Narrative**
Fiscal Year 2021**EXPENDITURES****Administrative** (continued)**Professional Services-Management Consulting Services**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services, Inc. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services-Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budgeted amount for property appraiser costs was based on a maximum of 1.5% of the anticipated assessment collections.

Professional Services-Web Site Maintenance

Inframark Infrastructure Management Services oversees the District's email accounts and provides assistance to Campus Suite regarding the website as necessary.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees.

Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance-General Liability

The District is obliged to carry General Liability & Public Officials Liability Insurance.

Printing and Binding

This is for copies used in the preparation of agenda packages, required mailings, and other special projects.

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Administrative (continued)

Legal Advertising

The District is required to advertise various notices for Board meetings and public hearings in a newspaper of general circulation.

Miscellaneous-Bank Charges

This is for bank charges incurred during the year.

Miscellaneous-Assessment Collection Costs

The District reimburses the Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budgeted amount for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Miscellaneous-Contingency

This is for unforeseen administrative expenses occurring throughout the year.

Miscellaneous-Web Hosting

This is for the cost of maintaining the District's website domain and email accounts.

Office Expense

This is for supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee to the Department of Economic Opportunity Division of Community Development.

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Field

Contract - Fountain

This is for the quarterly contract for the fountain cleaning at Site #14.

Contract - Aerator Maintenance

This is for the semi-annual contracts for the maintenance of the aeration system Project 1 (\$382 semi-annually), for the semi-annual contract for the maintenance of the aeration system Project 2 (\$395 semi-annually) and for Sites #5 and #6 aeration systems (\$323 semi-annually).

Electricity - Aerator

This is for monthly electrical costs of the aeration system in the District.

R&M - Fence

This is for the repair and maintenance of the fence in the District.

Miscellaneous – Contingency

This is for unforeseen field operating expenses occurring throughout the year.

Reserves

Reserve-Fountain

The District will set aside funds to pay for future improvements of the fountain.

Reserve-Roads and Lakes

The District will set aside funds to pay for future improvements of the roads and lakes.

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2021	\$ 36,875
Net Change in Fund Balance - Fiscal Year 2021	-
Reserves - Fiscal Year 2021 Additions	27,540
Total Funds Available (Estimated) - 9/30/21	64,415

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital		27,324 ⁽¹⁾
Reserves - Fountain - Prior Years	400	
Reserves - Fountain - Current Year - FY 2020	200	
Reserves - Fountain - Budget Year - FY 2021	200	800
Reserves - Roads & Lakes - Prior Years	1,865	
Reserves - Roads & Lakes - Current Year - FY 2020	28,480	
Reserves - Roads & Lakes - Current Year Expenses	(22,000)	
Reserves - Roads & Lakes - Budget Year - FY 2021	27,340	35,685
	Subtotal	63,809
Total Allocation of Available Funds		63,809

Total Unassigned (undesignated) Cash	\$ 606
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Notes

(1) Should represent approximately 3 months of operating expenditures, but is reduced by \$1,500 to keep total Unassigned(undesignated) Cash from being negative - balance s/b ~ \$28,824.

NAPLES HERITAGE
Community Development District

Supporting Budget Schedule
Fiscal Year 2021

**Comparison of Assessment Rates
Fiscal Year 2020 vs Fiscal Year 2021**

O&M Assessment			
Product	FY 2020	FY 2021	Percent Change
All 799 Units	\$ 150.00	\$ 150.00	0.0%

5Bi

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to Collier County codes and standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written change orders signed by the buyer. These changes will become an extra charge over and above the contract. All agreements are contingent upon accidents or delays beyond our control. Owner or builder will carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmens Compensation. Condee Cooling and Electric, Inc., carry in excess of the required liability insurance. Certification of this insurance is available at our office upon request.

WARRANTY: One year warranty on the above materials and associated labor.

“ANY CLAIMS FOR CONSTRUCTION DEFECTS ARE SUBJECT TO THE NOTICE AND CURE PROVISIONS OF CHAPTER 558, FLORIDA STATUTES.”

This proposal may be withdrawn if not accepted within 60 days.

If you wish to schedule this work, please sign and date where indicated and return to this office.

We look forward to being of service to you.



Greg Schneider, Service Manager
Condee Cooling and Electric, Inc.

The above prices, specifications and conditions are satisfactory. You are hereby authorized to do the work as specified. Payment will be made upon receipt of invoice(s).

Proposal Accepted By: _____

Date Proposal Accepted: _____

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ELECTRICAL CONTRACTORS

INDUSTRIAL
COMMERCIAL

Phone: (239) 643-5339 Fax: (239) 643-3685
P.O. BOX 10572 • NAPLES, FLORIDA 34101

February 4, 2020

Naples Heritage CDD
c/o Inframark
5911 Country Lakes Dr.
Ft Myers, FL 33905
Attn: Justin Faircloth

Re: Naples Heritage Aerators –

Hi Justin,

We propose to furnish labor and material to do the following electric work:

1. Install a metered 60-amp service next to the transformer at 7987 Kilkenny Way.
2. Make final connections for a 110 volt aerator compressor next to the service.
3. Secure necessary permits and inspections.

Total Job: \$1,940.00

*Price based on availability of service from the FPL transformer at this address.

Thank you for the opportunity to submit this proposal, should you have any questions regarding this please contact my office at 239-643-5339.

Sincerely;

John Frye, Field Supervisor
Bentley Electric Company

2/20/20

Accepted by/Date

As approved by the Board at the 1/7/2020 CDD meeting. An addendum is required for this contract to be valid.



ELECTRICAL CONTRACTORS

INDUSTRIAL
COMMERCIAL

Phone: (239) 643-5339 Fax: (239) 643-3685
P.O. BOX 10572 • NAPLES, FLORIDA 34101

February 4, 2020

Naples Heritage CDD
c/o Inframark
5911 Country Lakes Dr.
Ft Myers, FL 33905
Attn: Justin Faircloth

Re: Naples Heritage Aerators – 7748 Naples Heritage Dr.

Hi Justin,

We propose to furnish labor and material to do the following electric work:

1. Install a metered 60-amp service next to the transformer at 7748 Naples Heritage Dr.
2. Make final connections for a 110 volt aerator compressor next to the service.
3. Secure necessary permits and inspections.

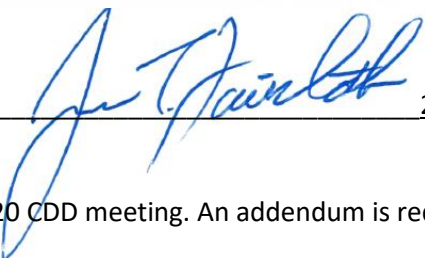
Total Job: \$1,940.00

*Price based on availability of service from the FPL transformer at this address.

Thank you for the opportunity to submit this proposal, should you have any questions regarding this please contact my office at 239-643-5339.

Sincerely;


John Frye, Field Supervisor
Bentley Electric Company


2/20/20
Accepted by/Date

As approved by the Board at the 1/7/2020 CDD meeting. An addendum is required for this contract to be valid.



ELECTRICAL CONTRACTORS

INDUSTRIAL
COMMERCIAL

Phone: (239) 643-5339 Fax: (239) 643-3685
P.O. BOX 10572 • NAPLES, FLORIDA 34101

February 4, 2020

Naples Heritage CDD
c/o Inframark
5911 Country Lakes Dr.
Ft Myers, FL 33905
Attn: Justin Faircloth

Re: Naples Heritage Aerators – Golf Course Bathroom

Hi Justin,

We propose to furnish labor and material to do the following electric work:

1. Install a 110-volt outlet on the wall of the golf course bathroom for an aerator.

Total Job: \$265.00

*No permit included.

Thank you for the opportunity to submit this proposal, should you have any questions regarding this please contact my office at 239-643-5339.

Sincerely;

John Frye, Field Supervisor
Bentley Electric Company

2/20/20
Accepted by/Date

As approved by the Board at the 1/7/2020 CDD meeting. An addendum is required for this contract to be valid.

ADDENDUM TO AGREEMENT

This ADDENDUM TO AGREEMENT (“Addendum”) dated as of the 20th day of February, 2020, by and between the Naples Heritage Community Development District (“DISTRICT”) and Bentley Electric Co. of Naples, Florida, Inc. (“CONTRACTOR”). (DISTRICT and CONTRACTOR being collectively referred to herein as the “Parties”).

WHEREAS, the Parties entered into an electrical installation project agreement (“Agreement”) on February 20, 2020; and

WHEREAS, the DISTRICT is a “public agency” pursuant to Section 119.0701(1)(b), Florida Statutes, and Chapter 119, Florida Statutes, provides for certain contract requirements related to public records in each public agency contract for services; and

WHEREAS, the parties desire to incorporate certain provisions relating to public records together with other supplemental contract provisions.

NOW THEREFORE, the Parties hereby agree as follows:

1. CONTRACTOR agrees to comply with Florida’s public records law by keeping and maintaining public records that ordinarily and necessarily would be required by the DISTRICT in order to perform the services under the Agreement by doing the following: upon the request of the DISTRICT’s Custodian of Public Records, providing the DISTRICT with copies of or access to public records on the same terms and conditions that the DISTRICT would provide the records and at a cost that does not exceed the cost provided by Florida law; by ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the Agreement if the CONTRACTOR does not transfer the records to the DISTRICT; and upon completion of the Agreement by transferring, at no cost, to the DISTRICT all public records in possession of the CONTRACTOR or by keeping and maintaining all public records required by the DISTRICT to perform the services. If the CONTRACTOR transfers all public records to the DISTRICT upon completion of the Agreement, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the Agreement, the CONTRACTOR shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the DISTRICT, upon request from the DISTRICT’s Custodian of Public Records, in a format that is compatible with the information technology systems of the DISTRICT.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING

TO THIS WORK ASSIGNMENT, CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS SANDRA DEMARCO, AT INFRAMARK INFRASTRUCTURE MANAGEMENT SERVICES 210 N. UNIVERSITY DRIVE SUITE 702 CORAL SPRINGS, FL 33071, 954-603-0033 EXT. 40532, OR SANDRA.DEMARCO@INFRAMARK.COM.

2. Contractor or any subcontractor performing the work described in this Contract shall maintain throughout the term of this Contract the following insurance:

(a) Workers' Compensation coverage, in full compliance with Florida statutory requirements, for all employees of Contractor who are to provide a service under this Contract, as required under applicable Florida Statutes AND Employer's Liability with limits of not less than \$1,000,000.00 per employee per accident, \$500,000.00 disease aggregate, and \$100,000.00 per employee per disease.

(b) Commercial General Liability "occurrence" coverage in the minimum amount of \$1,000,000 combined single limit bodily injury and property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property damage, products/completed operations, broad form blanket contractual and \$100,000 fire legal liability.

(c) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed. Said insurance shall also include insured/underinsured motorists coverage in the minimum amount of \$100,000 when there are owned vehicles.

District, its staff, consultants, agents and supervisors shall be named as an additional insured on all policies required (excluding worker's compensation). Contractor shall furnish District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to District. Insurance coverage shall be from a reputable insurance carrier acceptable to District, who licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.

If Contractor fails to have secured and maintained the required insurance, District has the right (without any obligation to do so, however), to secure such required insurance in which event, Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with District's obtaining the required insurance.

3. Neither District nor Contractor may assign this Contract without the prior written approval of the other.

4. This Contract shall be construed, governed and interpreted in accordance with the laws of the State of Florida.

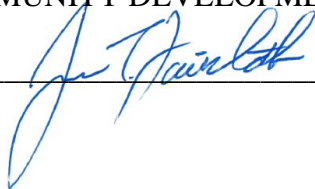
5. In the event of litigation arising out of either party's obligations under this Contract, sole and exclusive venue shall lie in Collier County, Florida and the prevailing party shall be entitled to recover its attorney's fees and costs from the non-prevailing party, including but not limited to trial level fees, bankruptcy fees and appellate fees.

6. All other provisions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Addendum to be executed by their respective duly authorized officers as of the date first above written.

District:

NAPLES HERITAGE
COMMUNITY DEVELOPMENT DISTRICT

By: _____

Contractor:

BENTLEY ELECTRIC CO. OF NAPLES,
FLORIDA, INC.

By: _____

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

Agenda Page 33

DATE (MM/DD/YYYY)

1/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gulfshore Insurance - SWFL 4100 Goodlette Road N Naples, FL 34103 239 261-3646	CONTACT NAME: Maria Jebb	
	PHONE (A/C, No, Ext): 239 435-7120	FAX (A/C, No): 239 435-2803
E-MAIL ADDRESS: mjebb@gulfshoreinsurance.com		
INSURED Bentley Electric Company of Naples FL, Inc. PO Box 10572 Naples, FL 34101	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Cincinnati Insurance Company	NAIC # 10677
	INSURER B : FCI Insurance Company	10178
	INSURER C :	
	INSURER D :	
	INSURER E :	
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	X	ENP0566601	02/01/2020	02/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> Drive Oth Car <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	X	ENP0566601	02/01/2020	02/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0			ENP0566601	02/01/2020	02/01/2021	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	001WC19A63713	04/17/2019	04/17/2020	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is included as Additional Insured on a primary and non-contributory basis on General Liability per GA233, ongoing and completed operations per form GA472 and Waiver of Subrogation per GA233 as required by written contract. Additional Insured for Auto Liability, Waiver of Subrogation and Primary non Contributory is included per form AA288FL when required by written contract. Waiver of Subrogation on Workers Compensation WC000313 as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Naples Heritage CDD
5911 Country Lakes Dr
Fort Myers, FL 33905

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

D. H. S.

5Biii.

HOA/CDD AERATION CONNECTION AGREEMENT

THIS HOA/CDD AERATION CONNECTION AGREEMENT (this “**Agreement**”) is made and entered into as of this _____ day of _____, 2020, by and between **NAPLES HERITAGE COMMUNITY DEVELOPMENT DISTRICT**, a community development district established pursuant to Chapter 190, Florida Statutes (the “**District**”), and **NAPLES HERITAGE GOLF & COUNTRY CLUB, INC.**, a Florida not-for-profit corporation (the “**Association**”).

RECITALS:

WHEREAS, the Association is a community association incorporated under Chapters 617 and 720, Florida Statutes as an organization which owns and operates certain community infrastructure and amenity facilities located within the Naples Heritage community; and

WHEREAS, the District is a local unit of special purpose government organized and existing in accordance with the Uniform Community Development District Act, Chapter 190, Florida Statutes, and was established for purposes that include, without limitation, the delivery of certain community services including without limitation, the maintenance of systems, facilities and basic infrastructure including, without limitation, water management, irrigation, landscaping, drainage, conservation areas, mitigation areas and wildlife habitat, and security; and

WHEREAS, the District operates and maintains certain stormwater management lakes within the Naples Heritage community. The District has determined the need to place various aeration systems in certain stormwater management lakes; and

WHEREAS, in order for the District to install an aeration system relating to Lake 4 in a cost effective and efficient manner, it is necessary for the District to connect to certain electric lines near Lake 4 tied into meters registered to the Association; and

WHEREAS, the Association approves of the District connecting its aeration system for Lake 4 to the electric lines near Lake 4 that are tied into meters registered to the Association as described herein; and

WHEREAS, the District and the Association agree that the terms of this Agreement are in the best interest of the District and the Association as well as the property owners and residents within Naples Heritage.

NOW, THEREFORE, the District and the Association agree as follows:

1. **Recitals.** The above recitals are true and correct and incorporated herein by this reference.
2. **Right to Connect.** Subject to the terms and conditions set forth in this Agreement, the Association grants the District the right to connect its aeration system for Lake 4 to the electric lines near Lake 4 that are tied into meters registered to the Association and draw electricity therefrom. The District shall have the right to enter upon the Association property to the extent reasonably necessary to establish and maintain the foregoing connections. The general location of the connection is shown on Exhibit “A” attached hereto and made a part hereof. All connections, or any modifications thereto, by the District shall be subject to the prior review and approval of the Association. No fee or charge shall be paid by the District to the Association for the right and privilege granted to the District in this Agreement to connect and draw electricity.

3. **Effective Date/Term.** The term of this Agreement shall commence upon the Effective Date and shall terminate upon the removal of the aerators from Lake 4. Either party shall have the right to terminate this Agreement upon written notice to other party that said other party has defaulted in the performance of any of the obligations imposed on it under this Agreement and said defaulting party does not, after being notified of the existence of default, cure said default within fifteen (15) days of the defaulting party's receipt of notice. Further, either party shall have the right to terminate this Agreement upon one hundred eighty (180) days' written notice to other party. Upon expiration or any termination of this Agreement, the District shall immediately disconnect its aerators for Lake 4 from the Association's electric lines.

4. **Amendments.** This Agreement may not be changed, modified, or terminated, except by an instrument executed by the parties hereto.

5. **Entire Agreement.** This Agreement is the entire agreement between the parties hereto, and supersedes any and all prior agreements or understandings with respect to the subject matter hereof.

6. **Assignment.** This Agreement may not be assigned by the Association or the District without the prior written specific consent of the other party, which consent may be withheld in that party's sole and absolute discretion.

7. **Notices.** Any notice, request, demand, instruction or other communication to be given to any party hereunder shall be in writing and sent by either hand delivery, next business day commercial courier, regular U.S. Mail, or email addressed as follows:

If to District:	Naples Heritage Community Development District Attn: District Manager Inframark, LLC 210 N. University Dr. Suite 702 Coral Springs, FL 33071 Justin.Faircloth@inframark.com
-----------------	--

If to Association:	Naples Heritage Golf & Country Club, Inc. Attn: Patrick Dorbad, General Manager 8150 Heritage Club Way Naples, Florida 34112 gm@nhgcc.com
--------------------	---

The addressees and addresses for the purpose of this Section may be changed by either party by giving written notice of such change to the other party in the manner provided herein. For the purpose of changing such addresses or addressees only, unless and until such written notice is received, the last addressee and respective address stated herein shall be deemed to continue in effect for all purposes.

8. **Governing Law.** This Agreement is made and shall be governed and construed by the laws of the State of Florida. Exclusive venue for any litigation arising out of this Agreement shall be in the state court of appropriate jurisdiction in Collier County, Florida.

9. **Counterparts.** This Agreement may be executed in several counterparts or by separate instruments, and all of such counterparts and instruments shall constitute one agreement, binding on all of the parties hereto.

{Remainder of page intentionally left blank. Signatures appear on next page.}

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth below.

DISTRICT:

**NAPLES HERITAGE COMMUNITY
DEVELOPMENT DISTRICT,**
a community development district

ATTEST:

Justin Faircloth, Secretary

By: _____
Kenneth Gaynor, Chairman

Date: _____

ASSOCIATION:

**NAPLES HERITAGE GOLF & COUNTRY
CLUB, INC.,**
a Florida not-for-profit corporation

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT “A”

Solitude Lake Management

Naples Heritage CDD Site 4

Air 3 VBS



Legend

Compressor Cabinet



AirStation



BottomLine Tubing

Optional Equipment



Shoreline Valve Box



1" PVC Pipe

Site and System Specifications

Surface Acres: 2.1
Perimeter Feet: 1,371
Lake Volume, Gal.: 7,752,226
Total Acre Feet: 23.8

of AirStations: 3
CFM / AirStation: 1.43
GPM / AirStation: 3,506
Daily Pumpage: 15,146,423
Turnovers/Day: 1.95
System PSI: 9.7

Date: 11/13/19



5C



SERVICES CONTRACT

CUSTOMER NAME: Naples Heritage CDD
 PROPERTY NAME: Naples Heritage CDD – Mr. Justin Faircloth
 CONTRACT DATE: February 13, 2020
 SUBMITTED BY: Chris Byrne

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

1. **The Services.** SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:

2. **PAYMENT TERMS.** The fee for the Services is **\$30,074.00**. The Customer shall pay 50% of this service fee upon execution of this Agreement. The balance (remaining 50% of fee) will be invoiced to Customer by SOLitude following completion of the Services. For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.

3. **TERM AND EXPIRATION.** This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

4. **DISCLAIMER.** SOLitude is not responsible for the failure of any treatment, equipment installation, or other work that result from dam or other structural failures, severe weather and storms, flooding, or other acts of God that are outside of the control of SOLitude. Customer understands and acknowledges that there are irrigation restrictions associated with many of the products used to treat lakes and ponds. The customer is responsible for notifying SOLitude in advance of the contract signing and the start of the contract if they utilize any of the water in their lakes or ponds for irrigation purposes. The customer accepts full responsibility for any issues that may arise from the irrigation

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of turf, ornamentals, trees, crops, or any other plants as a result of treated water being used by the customer for irrigation without the consent or knowledge of SOLitude.

Although there is rarely direct fish toxicity with the products used for treatment when applied at the labeled rate, or the installation and normal operation of the equipment we install, there is a risk under certain circumstances of significant dissolved oxygen drops. This risk is most severe in times of extremely hot weather and warm water temperatures, as these are the conditions during which dissolved oxygen levels are naturally at their lowest levels. Often times lakes and ponds will experience natural fish kills under these conditions even if no work is performed. Every effort, to include the method and timing of application, the choice of products and equipment used, and the skill and training of the staff, is made to avoid such problems. However, the customer understands and accepts that there is always a slight risk of the occurrence of adverse conditions outside the control of SOLitude that will result in the death of some fish and other aquatic life. The customer also understands and accepts that similar risks would remain even if no work was performed. The customer agrees to hold SOLitude harmless for any issues with fish or other aquatic life which occur as described above, or are otherwise outside the direct control of the SOLitude, unless there is willful negligence on the part of SOLitude.

While SOLitude Lake Management LLC makes every effort to thoroughly inspect the site before providing this contract proposal or beginning any work, it is possible, without fault or negligence, that unforeseen circumstances may arise, or that hidden conditions on the site might be found in the course of the performance of the contract work, which would result in additional time or material costs that exceed this contract pricing. Should this occur, the customer will be notified of these unforeseen circumstances or conditions and be responsible for the costs associated with remedying. By signing this agreement, the customer acknowledges that they have informed SOLitude Lake Management® of all known and relevant current site conditions that would be reasonable to expect could affect our ability to successfully complete the contract work.

5. INSURANCE AND LIMITATION OF LIABILITY. Solitude will maintain general liability and property damage insurance as necessary given the scope and nature of the Services. The Company will be responsible for those damages, claims, causes of action, injuries or legal costs to the extent of its own direct negligence or misconduct, and then only to an amount not to exceed the annual value of this Agreement. In no event will any party to this Agreement be liable to the other for incidental, consequential or purely economic damages.

6. FORCE MAJEURE. The Company shall not be liable for any delay in performing the Services, nor liable for any failure to provide the Services, due to any cause beyond its reasonable control.

7. ANTI-CORRUPTION AND BRIBERY. Each party represents that neither it nor anyone acting on its behalf has offered, given, requested or accepted any undue financial or other advantage of any kind in entering into this Agreement, and that it will comply with all applicable laws and regulations pertaining to corruption, competition and bribery in carrying out the terms and conditions of this Agreement.

8. GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the state in which the Services are performed.

9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties with respect to the subject matter and replaces any prior agreements or understandings, whether in writing or otherwise. This Agreement may not be modified or amended except by written agreement executed by

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both parties. In the event that any provision of this Agreement is determined to be void, invalid, or unenforceable, the validity and enforceability of the remaining provisions of this Agreement shall not be affected.

10. **NOTICE.** Any written notice provided under this Agreement may be sent via overnight mail, certified mail, hand delivery or electronic mail with delivery confirmation, to the individuals and addresses listed below.

11. **BINDING.** This Agreement shall inure to the benefit of and be binding upon the legal representatives and successors of the parties.

ACCEPTED AND APPROVED:

SOLITUDE LAKE MANAGEMENT, LLC.

Naples Heritage CDD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Please Remit All Payments to:

**1320 Brookwood Drive Suite H
Little Rock AR 72202**

Customer's Address for Notice Purposes:

Please Mail All Contracts to:

**2844 Crusader Circle, Suite 450
Virginia Beach, VA 23451**

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SCHEDULE A – AERATION SYSTEM INSTALLATION

Aeration System Install:

1. Company will install the following submersed air diffused aeration system:

Vertex Large Lake 22HE 8XL5 VBS Aeration System (Site #2)

Includes: **Four ¾ HP Compressors (230V)**
8-Valve, Valve Box Manifold
Pressure Relief Valve
Pressure Gauge
Air Filter / Muffler Assembly
GFCI protection breaker
Lockable / Weatherproof / Sound Reducing Cabinet
Large Lake Sound Kit Sub Assembly
Cabinet mounting pad
Cabinet Exhaust Fan
Eight (8) Air Station Bottom Diffusers
(Five Membrane / Self Cleaning)
Check Valves
Adjustable air distribution manifolds
7,700 ft. underwater self-weighted air delivery tubing
(½" ID / 1 ¼" OD)
Includes 175' of Trenching and
Installation of 175' of 1" PVC Pipe
All labor and parts necessary for proper installation

2. Company will install the following submersed air diffused aeration system:

Vertex Air 3 XL2 VBS Aeration System (Site #8)

Includes: **½ HP Compressor (115V)**
3-Valve, Valve Box Manifold
Pressure Relief Valve
Pressure Gauge
Air Filter / Muffler Assembly
GFCI protection breaker
Lockable / Weatherproof / Sound Reducing Cabinet
Medium Sound Kit Sub Assembly
Cabinet mounting pad
Cabinet Exhaust Fan
Four (4) Air Station Bottom Diffusers
(Dual Membrane / Self Cleaning)
Check Valves
Adjustable air distribution manifolds
1,200 ft. underwater self-weighted air delivery tubing
(½" ID / 1 ¼" OD)
Installation of 500' of 1" PVC Pipe
All labor and parts necessary for proper installation

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3. Air Diffusers will be evenly placed throughout the lake in the deepest areas possible to provide for uniform coverage and to maximize the benefits of aeration on the lake.

***For all single-phase units** customer must provide suitable 230V and 115V power source with appropriate breaker or disconnect for electrical connection by the edge of the pond, next to the site where the compressor cabinet is to be placed. SŌLitude Lake Management® can arrange for any additional electrical work necessary to meet these electrical requirements for an additional fee. SŌLitude Lake Management® is not responsible for electrical permits or inspections that might be required if new electrical service is ordered. Permits and inspections are the sole responsibility of the customer and the customer's electrician who is responsible for providing the necessary electrical service as described above. The cost for installation is based on the assumption that power is available within 30 feet of the pond, and that no obstacles exist between the power source and the pond (i.e., concrete/asphalt walkways, retaining walls, utilities, landscaped areas, trees).

General:

1. Company is a Vertex Distributor, certified by the manufacturer for sales, installation, service, and repair.
2. All electrical work performed as part of the above installation will be done in accordance with all state and local codes, by a person licensed to perform such work.
3. Company will continue to maintain all appropriate licensing necessary to perform all specified work in a safe and legal manner throughout the entire contract period.
4. Company will furnish personnel, equipment, boats, materials, and other items required to provide the foregoing at his expense.

Warranty:

1. Company warrants that all installation work will be done in a safe and professional manner.
2. Manufacturer warrants system for three (3) years from the date of installation against any defects in materials and workmanship.
3. Manufacturer warrants Air Station Membrane Diffusers for five (5) years from the date of installation against any defects in materials and workmanship.
4. Company warrants all labor and parts necessary for installation of the fountain aeration system for a period of one (1) year from the date of installation.
5. The manufacturer's warranty and the SŌLitude Lake Management® warranty will be voided if:
 - a. Any person not specifically authorized by the manufacturer and by SŌLitude Lake Management® performs any service, repair, or other work to the aeration system during the warranty period.
 - b. The aeration system is used in any manner inconsistent with its intended use or in any manner that is not in accordance with the manufacturer's instructions.

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Solitude Lake Management Naples Heritage CDD Site 2

LL22 8XL5 VBS



Legend

Compressor Cabinet

XL5 AirStation



BottomLine Tubing

Optional Equipment



Shoreline Valve Box



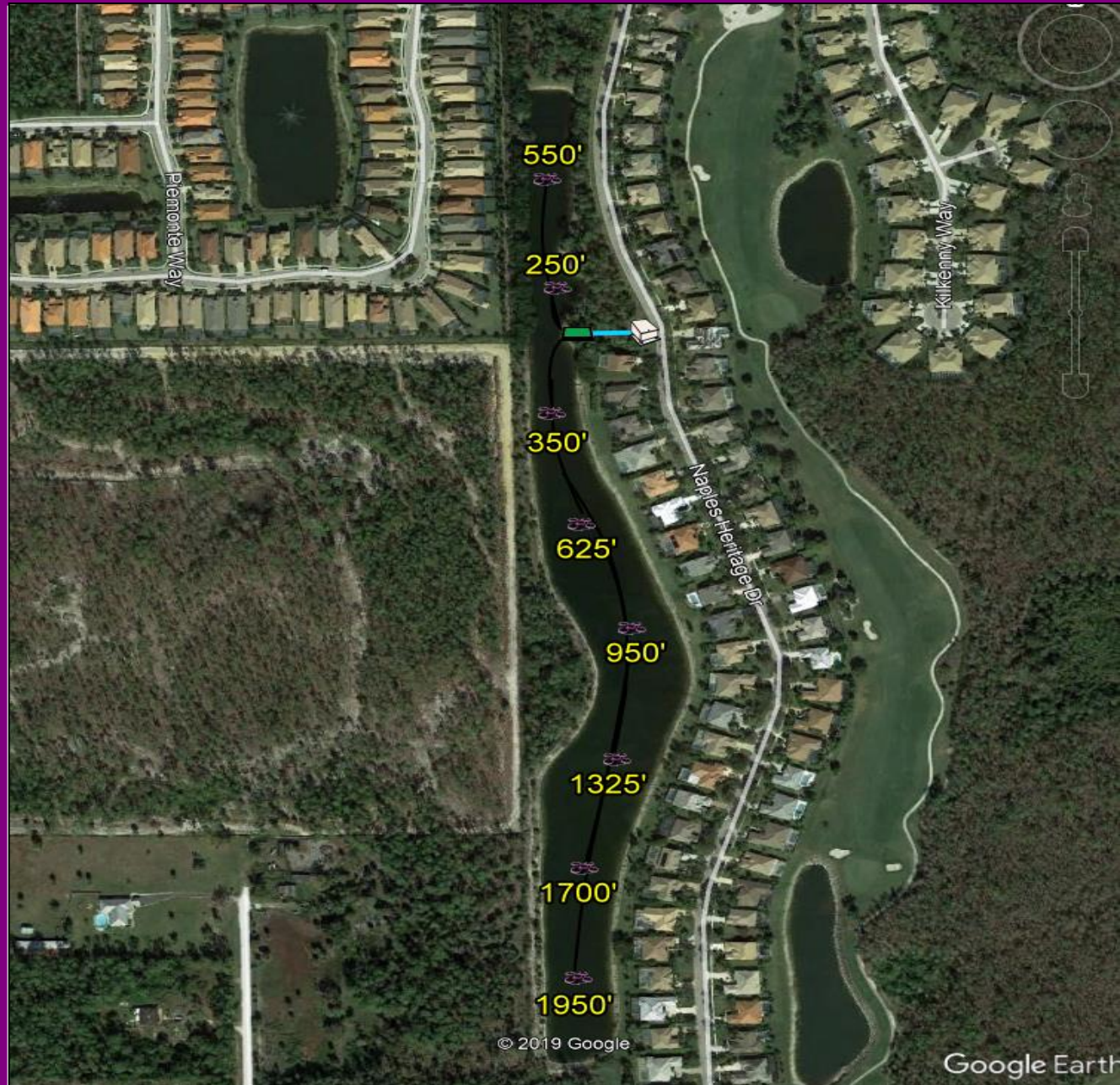
1" PVC Pipe

Site and System Specifications

Surface Acres: 12.5
Perimeter Feet: 5,916
Lake Volume, Gal.: 61,727,068
Total Acre Feet: 189

of XL5 AirStations: 8
CFM / AirStation: 2.5
GPM / AirStation: 7,578
Daily Pumpage: 87,303,744
Turnovers/Day: 1.41
System PSI: 22.8

Date: 2/4/20



Solitude Lake Management Naples Heritage CDD Site 8

Air 3 XL2 VBS



Legend

Compressor Cabinet



AirStation



BottomLine Tubing

Optional Equipment



Shoreline Valve Box



1" PVC Pipe

Site and System Specifications

Surface Acres: 3.2
Perimeter Feet: 1,436
Lake Volume, Gal.: 11,211,662
Total Acre Feet: 34.4

of AirStations: 3
CFM / AirStation: 1.43
GPM / AirStation: 3,506
Daily Pumpage: 15,146,423
Turnovers/Day: 1.35
System PSI: 9.2

Date: 2/4/20





Vertex Water Features Pond and Lake Aeration

BOTTOM AERATION

With
Vertex
MicronBubble™
Technology



AIR3 XL2™

The Vertex Air3 XL2™ pond aerator is a super-efficient, affordable and safe system. In a typical pond, an Air3 XL2™ can aerate approximately 3-4 acres depending on shape, slope, oxygen demand and other factors. A 1/2hp (0.37kW) Brookwood™ SafeStart™ compressor, housed in our rustproof aluminum outdoor cabinet, feeds three bottom mounted CoActive AirStations™ utilizing Vertex's MicronBubble™ technology. The rising force of millions of bubbles circulates the entire water column, entraining bottom water up to the surface allowing vital oxygen to be absorbed and poisonous gasses expelled. With no electricity in the water, Vertex's aeration systems are safe for any type of water recreation.

Our systems have a full 3-year Vertex warranty, excluding wearable parts (air filters and compressor maintenance kits) plus a Limited Lifetime warranty against rust and corrosion on the cabinet, 5-year warranty on the AirStations™ and a 15-year warranty on BottomLine™ supply tubing.



FEATURES

AIRSTATIONXL2™

- ◆ Total pumping capacity of up to 11,400 GPM
- ◆ Six 9" flexible membrane discs with MicronBubble™ technology
- ◆ Shallow water Airstation optional for depths lower than 8'
- ◆ Self-cleaning, low maintenance
- ◆ Rugged EPDM construction with vacuum formed and sonic welded HDPE base unit
- ◆ Lipped edge prevents sinking into soft bottom sediments
- ◆ 5-year "No Questions" warranty

BROOKWOOD™ COMPRESSOR

- ◆ 3-year Vertex warranty, excluding wearable parts (air filters and compressor maintenance kits)
- ◆ Vertex SafeStart™ Technology
- ◆ UL, 115v or 230v, 35 Max PSI
- ◆ Thermal overload protection
- ◆ 1/2hp (0.37kW): low electrical costs
- ◆ 2-3 year extended duty cycle between scheduled maintenance

QUIETAIR™ CABINET

- ◆ Class "A" GFCI protection on all 115v circuits
- ◆ Powder coated aluminum for a durable attractive finish
- ◆ High capacity 290 CFM fan
- ◆ Easy access design with cam lock
- ◆ Easy plug-in connection to waterside electrical service
- ◆ Disconnect switch
- ◆ Heavy duty, light weight mounting pad included
- ◆ Sound dampening kit optional
- ◆ Limited lifetime warranty against rust

BOTTOMLINE™ TUBING

- ◆ Over-sized I.D. for high flow
- ◆ Self-weighted for easy installation
- ◆ Available in 100' and 500' increments
- ◆ 15-year Vertex warranty

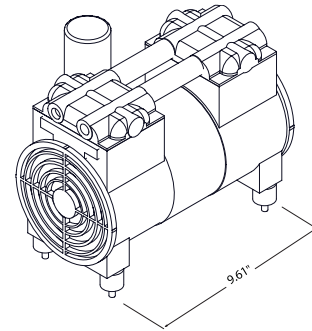
BENEFITS TO THE LAKE

- ◆ High pumping rate easily penetrates stratification layers
- ◆ Circulates entire water column
- ◆ Increases oxygen levels throughout water column
- ◆ Promotes beneficial bacteria growth
- ◆ Prevents low oxygen fish kills
- ◆ Reduces nutrient levels and associated algae growth
- ◆ Oxidizes/reduces bottom muck
- ◆ Expands oxygenated habitat for improved fisheries
- ◆ Reduces aquatic midge and mosquito insect hatches
- ◆ Eliminates foul odors from undesirable dissolved gases
- ◆ Safe entry – no electricity in the water
- ◆ Extremely energy efficient

SPECIFICATIONS: AIR3 XL2™ LAKE AERATION SYSTEM

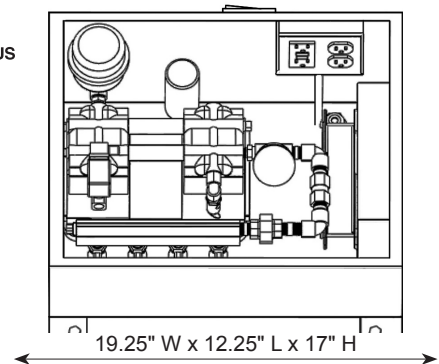
BROOKWOOD™ COMPRESSOR

1/2hp (0.37kW), 115v or 230v, Single Phase piston type compressor. Built for continuous 24/7 operation and equipped with Vertex SafeStart™ technology allowing auto restart under maximum rated pressure without motor damage. Super-duty Brookwood™ compressors incorporate upgraded rotors, stators, valve plates, bearings and capacitors and are thermally protected, oil-free, and require no lubrication; just periodic cleaning of included washable air filter. Extended duty cycle is approximately 2 to 3 years for compressor maintenance, about 2 to 3 times the duty cycle of ordinary piston and rotary vane compressors. All Brookwood™ SafeStart™ compressors carry a 3-year Vertex warranty, excluding wearable parts (air filters and compressor maintenance kits).



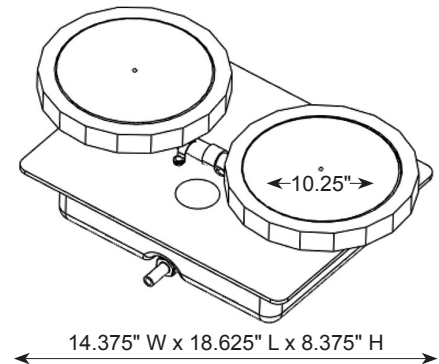
QUIETAIR™ CABINET

Enclosure comes equipped with cam lock for security, fully gasketed and constructed of aluminum with gray electrostatically-bonded powder coating to provide Limited Lifetime warranty against cabinet rust and corrosion. Enclosure furnished with stamped ventilation grills to insure forced air circulation and an integral cooling fan with thermal protection, producing 290 CFM to guard against excessive compressor operating temperatures. Cabinet provided with HDPE mounting pad. Enclosure comes with class a GFCI protection on both the compressor and fan circuits. Quick disconnect switch included. Side mounted muffler box and additional insulation optional for quieter operation.



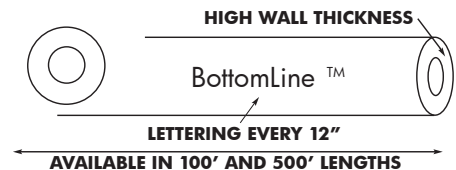
AIRSTATION XL2™ ASSEMBLY

Diffuser station consists of two self-cleaning, 9" diameter, flexible membrane diffusers of EPDM compound with 100% rebound memory, each producing millions of fine 500 to 3000 micron bubbles – the majority 500 to 1000 microns. Each diffuser station is equipped with vacuum-formed HDPE base, sonic spot-welded to provide unit integrity. Base unit is made of hollow chamber design for the addition of inert pea gravel ballast and has a lipped design to prevent settling into soft bottom sediments. AIRSTATION™ is designed with adjustable diffuser riser to accommodate any site requirements.



BOTTOMLINE™ SUPPLY TUBING

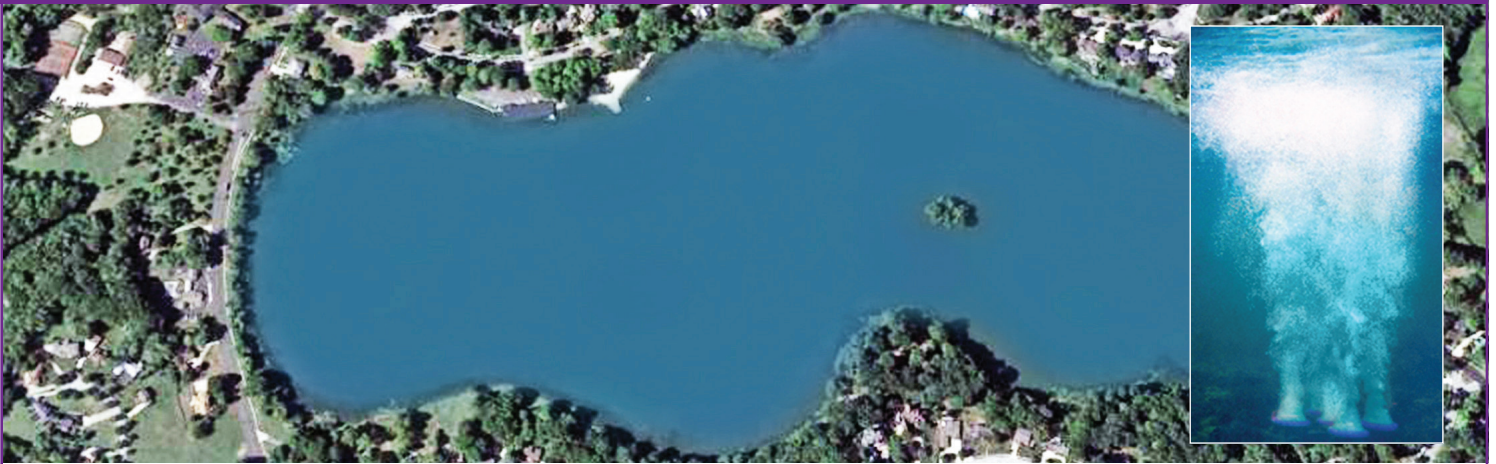
Self-weighted, direct burial submersible tubing for connection from compressor to diffuser stations. Tubing is flexible PVC composite construction for use with standard PVC solvent weld cement and insert fittings. Tubing has 0.58" I.D. and high wall thickness for long term durability and protection against punctures. Remains flexible in cold temperatures.



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Install all electrical equipment in accordance with Article 682 of the National Electrical Code and all local codes. Vertex Water Features reserves the right to improve and change our designs and/or specifications of our aerators without notice or obligation.
 ©Vertex Water Features rev.051116

Vertex LL 22HE™ Compressor System



Do you want to control unsightly and harmful algae blooms, eliminate foul odors, reduce muck, improve fisheries and add life giving oxygen to your waterway?

The new Vertex LL 22HE™ high efficiency air compressor system is ideal for aerating large lakes, inland canals, harbors and marinas. The LL22HE provides you our most advanced technology yet in large single-phase compressor systems for restoring impaired waterways.

Features & Benefits

- ♦ **Powerful:** Brookwood super-duty 230V single phase HighFlow™ compressors provide up to 25 PSI of working pressure, for depths up to 40' deep.
- ♦ **Higher Efficiency:** 3/4 HP Brookwood HighFlow™ systems reduce monthly electric bills about 30% over rotary vane and 10% over other piston compressor systems. **Total**
- ♦ **Airflow:** 22 Cubic Feet/Minute – Our highest flow in this compressor class and a 100% increase over our next largest single-phase system.
- ♦ **Extended Service Intervals:** When operated 24/7, the compressor service interval is typically every two to four years.
- ♦ **Compressor Cabinet:** Heavy gauge, powder coated, reinforced and welded aluminum construction with stainless steel fasteners.
- ♦ **Redundant Cooling System:** Three oversized 6" axial fans with excess capacity to protect compressors from over-heating and premature motor failure for world class reliability.
- ♦ **Vertex SafeStart™:** This exclusive technology boosts airflow while allowing safe, automatic restart following power supply interruption.
- ♦ **Versatility:** System is totally customizable, operates all models of Vertex AirStations™, BottomLine air supply tubing and VBS remote valve boxes as needed.
- ♦ **World's Best Warranty:** 3 years parts coverage on compressor system excluding wearable parts (air filters and compressor maintenance kits), 5 years on all AirStations™ and 15 years on BottomLine™ air supply tubing. See our website for details.



Vertex Water Features
Lake & Reservoir Aeration

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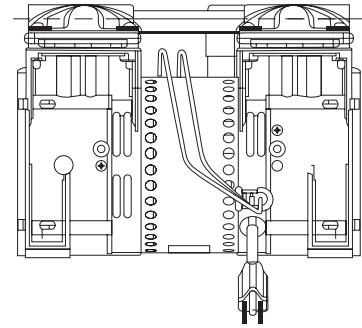
Up Your Game with Vertex quality and performance.

Call Vertex Water Features today for free consulting and design services and the location of a dealer near you.

SPECIFICATIONS: LL HE22™ LAKE AERATION SYSTEM

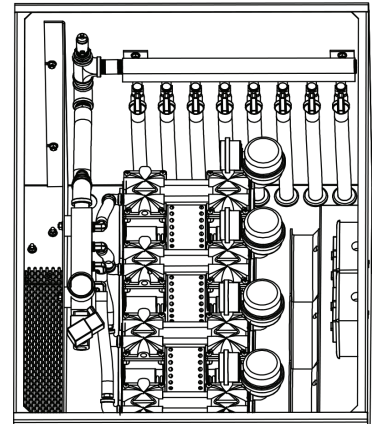
BROOKWOOD™ HIGHFLOW™ COMPRESSOR

Four 3/4hp, 22 total CFM. Super-duty 240V, 60 Hz single phase 25 PSI, thermally protected twin cylinder piston type compressors. Built for continuous 24/7 operation. Super-duty Brookwood™ HighFlow™ compressors incorporate upgraded rotors, stators, bearings and capacitors and are thermally protected, oil-free, and require no lubrication; just periodic replacement of air filter. Extended duty cycle is approximately 2 to 4 years for compressor service, about 2 to 4 times the duty cycle of ordinary rotary vane compressors. All Brookwood™ HighFlow™ compressor systems carry a 3-year warranty, excluding wearable parts (air filters and compressor maintenance kits).



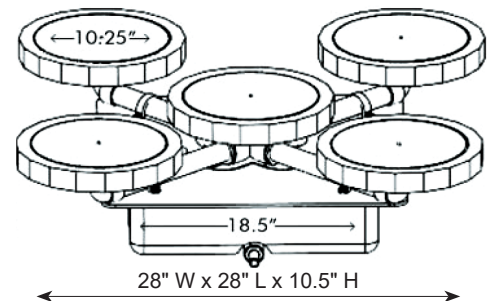
QUIETAIR™ CABINET

Enclosure comes equipped with cam lock for security and exterior disconnect switch for safety. Fully gasketed and constructed of aluminum with gray electrostatically-bonded powder coating to provide lifetime warranty against rust. Enclosure furnished with stamped ventilation grill to insure forced air circulation and integral redundant cooling fans, producing 870 CFM to guard against excessive compressor operating temperatures. This system is equipped with Vertex SafeStart™ technology allowing auto restart under maximum rated pressure without motor damage. Cabinet provided with HDPE mounting pad. 230V system requires the purchaser to provide GFCI protection on their electrical supply circuit. ETL Listed. Quick disconnect switch included. Side mounted muffler box and additional insulation optional for quieter operation.



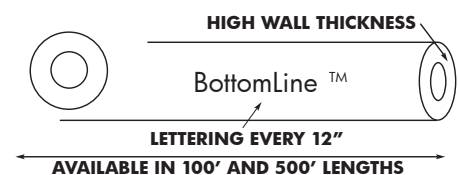
AIRSTATION XL5™ ASSEMBLY

Diffuser station consists of five self-cleaning, 9" diameter, flexible membrane diffusers of EPDM compound with 100% rebound memory, each producing millions of fine 500 to 3000 micron bubbles. Includes FlowControl™ technology that equalizes airflow to all diffusers on uneven bottoms and StableTrak™ technology which stabilizes the bubble column increasing lift velocity. Each diffuser station is equipped with a vacuum-formed HDPE base, sonic spot-welded to provide unit integrity. Base unit has a hollow chamber design for the addition of inert pea gravel ballast and a lipped design to prevent settling into soft bottom sediments.



BOTTOMLINE™ SUPPLY TUBING

Self-weighted, direct burial submersible tubing for connection from compressor to diffuser stations. Tubing is flexible PVC composite construction for use with standard PVC solvent weld cement and insert fittings. Tubing has 0.58" I.D. and high wall thickness for long term durability and protection against punctures. Remains flexible in cold temperatures.



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Install all electrical equipment in accordance with Article 682 of the National Electrical Code and all local codes. Vertex Water Features reserves the right to improve and change our designs and/or specifications of our aerators without notice or obligation.
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Sixth Order of Business

6A.

NAPLES HERITAGE

Community Development District

Financial Report

January 31, 2020

Prepared by



Table of Contents

FINANCIAL STATEMENTS

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SUPPORTING SCHEDULES

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NAPLES HERITAGE

Community Development District

Financial Statements

(Unaudited)

January 31, 2020

Balance Sheet
January 31, 2020

<u>ACCOUNT DESCRIPTION</u>	<u>TOTAL</u>
<u>ASSETS</u>	
Cash - Checking Account	\$ 81,957
Investments:	
Money Market Account	7,227
Deposits	1,700
TOTAL ASSETS	\$ 90,884
<u>LIABILITIES</u>	
Accounts Payable	\$ 517
TOTAL LIABILITIES	517
<u>FUND BALANCES</u>	
Nonspendable:	
Deposits	1,700
Assigned to:	
Operating Reserves	9,208
Reserves-Fountains	400
Reserves-Road and Lakes	1,865
Unassigned:	77,194
TOTAL FUND BALANCES	\$ 90,367
TOTAL LIABILITIES & FUND BALANCES	\$ 90,884

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-20 BUDGET	JAN-20 ACTUAL
REVENUES							
Interest - Investments	\$ 240	\$ 80	\$ 261	\$ 181	108.75%	\$ 20	\$ 99
Interest - Tax Collector	-	-	53	53	0.00%	-	53
Special Assmnts- Tax Collector	119,851	110,883	109,418	(1,465)	91.30%	8,880	6,754
Special Assmnts- Discounts	(4,794)	(4,615)	(4,241)	374	88.46%	(1,012)	(180)
TOTAL REVENUES	115,297	106,348	105,491	(857)	91.50%	7,888	6,726
EXPENDITURES							
Administration							
P/R-Board of Supervisors	5,000	2,000	2,000	-	40.00%	1,000	1,000
FICA Taxes	383	153	153	-	39.95%	77	77
ProfServ-Engineering	2,000	-	-	-	0.00%	-	-
ProfServ-Field Management	819	819	826	(7)	100.85%	31	31
ProfServ-Legal Services	3,500	854	854	-	24.40%	-	-
ProfServ-Mgmt Consulting Serv	22,605	7,535	7,535	-	33.33%	1,884	1,884
ProfServ-Property Appraiser	1,798	1,798	1,498	300	83.31%	-	-
ProfServ-Web Site Maintenance	654	218	218	-	33.33%	55	55
Auditing Services	3,000	-	-	-	0.00%	-	-
Postage and Freight	750	250	251	(1)	33.47%	63	110
Insurance - General Liability	8,522	8,522	7,747	775	90.91%	-	-
Printing and Binding	900	-	-	-	0.00%	-	-
Legal Advertising	2,400	267	280	(13)	11.67%	-	-
Misc-Bank Charges	660	-	-	-	0.00%	-	-
Misc-Assessmnt Collection Cost	2,397	2,218	2,104	114	87.78%	178	131
Misc-Contingency	376	-	-	-	0.00%	-	-
Misc-Web Hosting	501	167	2,038	(1,871)	406.79%	42	756
Office Expense	410	137	33	104	8.05%	-	-
Annual District Filing Fee	175	175	175	-	100.00%	-	-
Total Administration	56,850	25,113	25,712	(599)	45.23%	3,330	4,044
Field							
Contracts-Fountain	716	358	358	-	50.00%	179	179
Contracts-Aerator Maintenance	2,350	382	382	-	16.26%	382	382
Electricity - Aerator	3,360	1,120	1,604	(484)	47.74%	280	363
R&M-Fence	480	-	-	-	0.00%	-	-
Misc-Contingency	22,861	120	120	-	0.52%	-	-
Total Field	29,767	1,980	2,464	(484)	8.28%	841	924
Reserves							
Reserve - Fountain	200	-	-	-	0.00%	-	-
Reserve - Roads and Lakes	28,480	-	-	-	0.00%	-	-
Total Reserves	28,680	-	-	-	0.00%	-	-
TOTAL EXPENDITURES & RESERVES	115,297	27,093	28,176	(1,083)	24.44%	4,171	4,968
Excess (deficiency) of revenues							
Over (under) expenditures	-	79,255	77,315	(1,940)	0.00%	3,717	1,758
Net change in fund balance	\$ -	\$ 79,255	\$ 77,315	\$ (1,940)	0.00%	\$ 3,717	\$ 1,758
FUND BALANCE, BEGINNING (OCT 1, 2019)	13,052	13,052	13,052				
FUND BALANCE, ENDING	\$ 13,052	\$ 92,307	\$ 90,367				

NAPLES HERITAGE

Community Development District

Supporting Schedules

January 31, 2020

**Non-Ad Valorem Special Assessments - Collier County Tax Collector
Monthly Collection Distributions
For the Fiscal Year Ending September 30, 2020**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received
Assessments Levied				\$ 119,850
Allocation %				100%
11/25/19	\$ 15,382	\$ 654	\$ 314	\$ 16,350
11/27/19	30,482	1,296	622	32,400
12/13/19	46,409	1,956	947	49,313
12/27/19	3,673	116	75	3,864
12/30/19	684	39	14	737
01/22/20	6,443	180	131	6,754
TOTAL	\$ 103,074	\$ 4,241	\$ 2,104	\$ 109,418

% COLLECTED 91.3%

TOTAL OUTSTANDING	\$ 10,432
--------------------------	------------------

Cash and Investment Balances
January 31, 2020

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>MATURITY</u>	<u>BALANCE</u>
GENERAL FUND				
Checking Account - Operating	Valley National	1.07%	N/A	81,957
Money Market Account	BankUnited	1.50%	N/A	7,227
Total				\$ 89,184

NAPLES HERITAGE

Community Development District

Payment Register by Fund
For the Period from 12/01/2019 to 1/31/2020
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	367	12/11/19	FPL-ACH	113019-96465 ACH	96307-96465 10/31/19-11/30/19	Electricity - Aerator	543051-53901	\$42.24
001	368	12/11/19	FPL-ACH	113019-083268 ACH	62115-08368 10/31/19-11/30/19	Electricity - Aerator	543051-53901	\$75.37
001	369	12/11/19	FPL-ACH	113019-62125 ACH	57930-62125 10/31/19-11/30/19	Electricity - Aerator	543051-53901	\$90.54
001	370	12/11/19	FPL-ACH	113019-45567 ACH	00255-45567 10/31/19-11/30/19	Electricity - Aerator	543051-53901	\$78.89
001	371	12/11/19	FPL-ACH	113019-99566 ACH	46592-99566 10/31/19-11/30/19	Electricity - Aerator	543051-53901	\$84.72
001	5027	12/06/19	FEDEX	6-849-92897	SERVICE FOR 11/20/19	Postage and Freight	541006-51301	\$13.98
001	5028	12/06/19	INFRAMARK, LLC	46497	11/19 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$1,883.75
001	5028	12/06/19	INFRAMARK, LLC	46497	11/19 MANAGEMENT FEES	Postage and Freight	541006-51301	\$3.50
001	5028	12/06/19	INFRAMARK, LLC	46497	11/19 MANAGEMENT FEES	Office Expense	551001-51301	\$33.00
001	5028	12/06/19	INFRAMARK, LLC	46497	11/19 MANAGEMENT FEES	ProfServ-Web Site Maintenance	531094-51301	\$54.50
001	5029	12/13/19	FPL-ACH	113019-56059	87443-56059 10/31/19-11/30/19	Electricity - Aerator	543051-53901	\$38.85
001	5030	12/13/19	INNERSYNCE STUDIO	18083	QTRLY WEBSITE HOSTING NOV19-JAN20	Misc-Web Hosting	549915-51301	\$388.13
001	5030	12/13/19	INNERSYNCE STUDIO	18082	WEBSITE & REMEDIATION OF HISTORICAL DOCS-50%	Misc-Web Hosting	549915-51301	\$756.15
001	5032	01/03/20	COLEMAN, YOVANOVICH &	81	11/19 GEN COUNSEL	ProfServ-Legal Services	531023-51401	\$528.75
001	5033	01/03/20	COLLIER COUNTY TAX COLLECTOR	TIAGE-121619	2019 TAX ROLL 1ST POSTAGE BILL	Postage and Freight	541006-51301	\$9.69
001	5034	01/03/20	INFRAMARK, LLC	47420	12/19 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$1,883.75
001	5034	01/03/20	INFRAMARK, LLC	47420	12/19 MANAGEMENT FEES	Postage and Freight	541006-51301	\$7.00
001	5034	01/03/20	INFRAMARK, LLC	47420	12/19 MANAGEMENT FEES	ProfServ-Web Site Maintenance	531094-51301	\$54.50
001	5034	01/03/20	INFRAMARK, LLC	47420	12/19 MANAGEMENT FEES	GoDaddy	549915-51301	\$137.86
001	5035	01/07/20	INNERSYNCE STUDIO	18193	WEBSITE & REMEDIATION OF HISTORICAL DOCS-FINAL	Misc-Web Hosting	549915-51301	\$756.15
001	5039	01/14/20	FEDEX	6-889-52678	SERVICE FOR 12/31/19	Postage and Freight	541006-51301	\$92.05
001	5040	01/14/20	FPL-ACH	123119-56059	87443-56059 11/30/19-12/31/19	Electricity - Aerator	543051-53901	\$39.82
001	5041	01/14/20	SOLITUDE LAKE MANAGEMENT LLC	PI-A00342064	01/01/20-03/31/20 FOUNTAIN MAINT	Contracts-Fountain	534023-53901	\$179.00
001	5041	01/14/20	SOLITUDE LAKE MANAGEMENT LLC	PI-A00342065	01/01/20-06/30/20 AERATOR MAINT	Contracts-Aerator Maintenance	534129-53901	\$382.00
001	5042	01/20/20	COLEMAN, YOVANOVICH &	82	12/19 GEN COUNSEL	ProfServ-Legal Services	531023-51401	\$162.50
001	5043	01/20/20	NAPLES HERITAGE GOLF & CC	880034976	REIMB PER AGREEMENT 04/03/19-VERTEX INV	Agreement 04-03-19	568135-58100	\$21,578.57
001	5045	01/22/20	FEDEX	6-895-95835	SERVICE FOR 01/07/20	Postage and Freight	541006-51301	\$15.09
001	5046	01/30/20	INFRAMARK, LLC	48265	01/20 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$1,883.75
001	5046	01/30/20	INFRAMARK, LLC	48265	01/20 MANAGEMENT FEES	ProfServ-Field Management	531016-51301	\$31.25
001	5046	01/30/20	INFRAMARK, LLC	48265	01/20 MANAGEMENT FEES	Postage and Freight	541006-51301	\$2.50
001	5046	01/30/20	INFRAMARK, LLC	48265	01/20 MANAGEMENT FEES	ProfServ-Web Site Maintenance	531094-51301	\$54.50
001	DD103	01/11/20	FPL-ACH	123119-08368 ACH	62115-08368 11/30/19-12/31/19	Electricity - Aerator	543051-53901	\$76.56
001	DD104	01/11/20	FPL-ACH	123119-62125 ACH	57930-62125 11/30/19-12/31/19	Electricity - Aerator	543051-53901	\$92.70
001	DD105	01/11/20	FPL-ACH	123119-45567 ACH	00255-45567 11/30/19-12/31/19	Electricity - Aerator	543051-53901	\$81.69
001	DD106	01/11/20	FPL-ACH	123119-99566 ACH	46592-99566 11/30/19-12/31/19	Electricity - Aerator	543051-53901	\$87.57

NAPLES HERITAGE

Community Development District

Payment Register by Fund
For the Period from 12/01/2019 to 1/31/2020
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	5031	01/02/20	THOMAS RUTKOWSKI	PAYROLL	January 02, 2020 Payroll Posting			\$184.70
001	5036	01/10/20	GERALD G. JAMES	PAYROLL	January 10, 2020 Payroll Posting			\$184.70
001	5037	01/10/20	RICHARD J. LEONHARD	PAYROLL	January 10, 2020 Payroll Posting			\$184.70
001	5038	01/10/20	THOMAS RUTKOWSKI	PAYROLL	January 10, 2020 Payroll Posting			\$184.70
001	DD101	01/10/20	KENNETH R. GAYNOR	PAYROLL	January 10, 2020 Payroll Posting			\$184.70
001	ADJ WAGES	12/31/19	PETER J. LOMBARDI	PAYROLL	December 31, 2019 Payroll Posting			(\$184.70)
001	5044	01/20/20	PETER V. RAMUNDO	PAYROLL	January 20, 2020 Payroll Posting			\$184.70
Fund Total								\$32,604.37

Total Checks Paid	\$32,604.37
--------------------------	--------------------

Subject: FW: Naples Heritage - Payroll

Importance: High

From: Lenzen, Priscilla <priscilla.lenzen@inframark.com>
Sent: Monday, February 24, 2020 10:36 AM
To: Faircloth, Justin <justin.faircloth@inframark.com>
Cc: Bingle, Lori A. <lori.bingle@inframark.com>; Baldwin, Alan <alan.baldwin@inframark.com>; Davis, Paula <paula.davis@inframark.com>; Lusk, Terri <terri.lusk@inframark.com>
Subject: Naples Heritage - Payroll

Justin,

I spoke with Valley Bank's Relationship Manager in regards to Naples Heritage Payroll Issue.

On an annual basis the bank reviews the ACH limit set for ALL Districts managed by Inframark.

It so happened that the review was the same time frame as when this ACH file went through. A temporary hold must have been put the accounts during this review process.

This is not the normal procedure and the Bank's Relationship Manager should have been advised if there were any such holds.

The ACH limit is very sufficient for ALL of our districts, and this issue is being addressed with the bank staff so it doesn't happen in the future.

The Bank would like to express their apologies to Naples Heritage for this mishap.

Our Payroll Department will be processing a manual check for the payroll today, and will resume with ACH for Direct Deposits for these board members going forward.

Please let me know if you have any questions.

Thanks.

Priscilla Lenzen | Senior Accountant



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www.inframark.com